



Veazie Town Council

Regular Meeting

April 28, 2014

AGENDA

- ITEM 1:** Call to Order
- ITEM 2:** Secretary to do the Roll Call
- ITEM 3:** Pledge of Allegiance
- ITEM 4:** Consideration of the Agenda
- ITEM 5:** Approval of the April 14th, 2014 Council Meeting Minutes.
- ITEM 6:** Comments from the Public

New Business:

- ITEM 7:** MMA Executive Committee and Vice President Nominations
- ITEM 8:** Council Chamber Usage Contract

Old Business:

- ITEM 9:** Roads Discussion
- ITEM 10:** Manager's Report
- ITEM 11:** Comments from the Public
- ITEM 12:** Requests for information and Town Council Comments
- ITEM 13:** Review & Sign of AP Town Warrant #20, and Town Payroll #21. Veazie School Payroll Warrant #22 and Veazie School Warrant #22.
- ITEM 14:** Adjournment

Joseph Friedman
1 Veazie Villas
852-0933

Karen Walker
1002 Mutton Ln
947-0458

Robert Rice
1116 Buck Hill Dr
942 -3064

Tammy J. Perry
5 Prouty Drive
947-9624

Chris Bagley
16 Silver Ridge
907-4820

Agenda Items For April 28, 2014 Council Meeting

ITEM 7: Maine Municipal Associations President Peter Neilson along with the Nomination Committee is seeking recommendations for candidates to serve on the Executive Committee. Included in the packet are further details for the nomination process. The deadline for receipt of the Statement of Interest Form for Service is due by Monday, May 5, 2014 by 1200 noon.

ITEM 8: As requested by the members of the Council I have drafted a contract for use of the council chambers. I would look for suggested changes, additions or recommendations from the Council before this put into effect.

ITEM 9: After the last meeting Barney Silver and I continued to check areas around town that would be good candidates for the FY14-15 paving project. Included in the packet is another section that I feel should be on the list. Two options are presented. One being from Longmeadow to MT View and the other being the worst section between those two points. It would be my recommendation to add the 1000 foot portion to the project list for FY 14-15. Of most of the projects presented to date this section of road sees the highest traffic count. I have also spoke to Bangor Public Works Director Wardwell and he is going to provide pricing for the Mt Hope/ State Street intersection. The city of Bangor already has a project schedule for this section of Mt Hope. Once pricing is received this will be provided to Council for review.

Veazie Town Council Meeting
April 14th, 2014

Members Present: Chairman Tammy Perry, Councilor Karen Walker, Councilor Robert Rice, Councilor Joseph Friedman, Councilor Chris Bagley, Manager Mark Leonard, Secretary Julie Strout, Lt. Nicholas Sirois, Capt. Pete Metcalf, TJ Herlihy from Bangor Savings Bank, Barney Silver, School Superintendent Rick Lyons, Principal Scott Nichols, School Committee Chair Gavin Batchelder and various members of the public.

Members Absent:
None

ITEM 1: Call to order

Chairman Tammy Perry called the meeting to order at 6:30pm.

ITEM 2: Secretary to do the roll call:
All present

ITEM 3: Pledge of the allegiance:

ITEM 4: Consideration of the Agenda

Councilor Karen Walker wanted to appoint Judy Horten to be on the Gateway Senior's Advisory Board. This will be Item #9b and Chairman Tammy Perry wanted to move Item #10 up to Item #7a and change the School Budget discussion to #7b.

ITEM 5: Approval of the March 24th, 2014 Council Meeting Minutes

Councilor Karen Walker made a motion, seconded by Councilor Robert Rice to accept the March 24th, 2014 Council Meeting Minutes as written. Voted 5-0-0. Motion carried.

ITEM 6: Comments from the Public

Citizen Joan Perkins shared her concerns about the Water District meeting that is to be held on April 15th.

New Business:

ITEM 7a: Rescue Truck Purchase

Lt. Nick Sirois explained to the Councilor's the reasons on why the department could use a new rescue truck. The rescue truck the department has now is a 1999 Chevy Suburban. The new rescue truck would be a 2015 Ford F-350 modular design with a purchase price of \$57,840.00. The Council agreed to hold off on making a decision until after July 1st, once the budget is settled and they are going to provide them with more information on the Lease Purchase Agreement.

ITEM 7b: School Budget Discussion

Supt. Rick Lyons reviewed the school budget with the Council.

ITEM 8: Stray Animal Contract

Councilor Robert Rice made a motion, seconded by Councilor Karen Walker to authorize Manager Leonard to enter into an agreement with The Animal Orphanage for a yearly fee of \$2500.00. Voted 5-0-0. Motion carried.

ITEM 9a: Bangor Payroll Presentation

Councilor Joseph Friedman made a motion, seconded by Councilor Chris Bagley to authorize Manager Leonard to enter into a new contract with Bangor Payroll. Voted 5-0-0. Motion carried.

ITEM 9b: Gateway Seniors Committee Appointment

Councilor Karen Walker made a motion, seconded by Councilor Robert Rice to appoint Judy Horten on the Gateway Seniors Advisory Board. Voted 5-0-0. Motion carried.

Old Business:

ITEM 11: Sewer District Assessment Discussion

The Council would like Manager Leonard to invite State Representatives to a Council Meeting in May.

ITEM 12: Bangor Gas Discussion

The Council agreed that they are not interested at this time, with the new cost and the short deadline. They would like to see Bangor Gas obtain more commitments from Veazie residents.

ITEM 13: Road Discussion

Barney Silver discussed the town roads with the Councilor's. It was suggested to have an extra \$10,000 to \$15,000 in the budget to be able to repair the catch basins, etc. The Council agreed to give the Budget Committee a starting point of \$150,000 for the roads. Chairman Perry wanted Manager Leonard to check with DOT on who owns the rough part of Mt. Hope Ave by Flaggs and to see if the pot holes could be fixed.

ITEM 14: Manager's Report

Manager Leonard reviewed his report with the Councilor's.

Chairman Perry wanted to add to the Police Dept. Policy on Use of Unmarked Vehicles

"The operator of the unmarked vehicle, should be an employee of the Town of Veazie but at a minimum should be a public safety official and will only operate the vehicle for official business.."

Chairman Perry had some questions concerning the Rec. Dept. The Council would like to have the Orono Rec. Director come to a future meeting and to eventually hold a workshop to see what the town residents want in a Rec. Dept.

ITEM 15: Comments from the public

Citizen Brian Perkins shared his concerns about the School Budget. He also volunteered to be on the Budget Committee. Councilor Robert Rice made a motion, seconded by Councilor Karen Walker to appoint Brian Perkins to the Budget Committee. Voted 5-0-0. Motion carried.

The Council would like Manager Leonard to have further discussions with the Veazie School Committee to let them know the School Budget should be no higher than \$4,268,547.06 for FY 14/15.

ITEM 16: Requests for information and Town Council Comments

It was noted that the Town of Veazie sign was down on the Chase Rd. Manager Leonard is looking into this.

Citizen Lee Giles had a question regarding the Town Charter.

ITEM 17: Review & sign of AP Town Warrant #19, and Town Payroll #21. Veazie School Payroll Warrant #20, #20a & #21 and Veazie School Warrant #20 & #21.

The warrants were circulated and signed.

ITEM 18: Adjournment

Councilor Joseph Friedman motioned to adjourn

Councilor Robert Rice seconded. No discussion. Voted 5-0-0

Motion carried.

Adjourned at 8:28pm

A True Copy Attest:



Julie L Strout

Deputy Town Clerk



Bulk: Message

Thu, Mar 27, 2014 12:10 PM



From: Karen Butler <kbutler@memun.org>

To: "Key-Municipal-Officials@imail.memun.org" <Key-Municipal-Officials@imail.memun.org>

Cc: Errol 'Abe' Additon <townofleeds@fairpoint.net>
 "James D. Chaousis III" <townmanager@townofboothbay.org>
 John Bubier <jbubier@biddefordmaine.org> Ismith@kennebunkportme.gov
 Linda Cohen <lccohen@maine.rr.com> Marianne Moore <mamooreme@myfairpoint.n...>
 Mary Sabins <msabins@vassalboro.net>
 Michael Crooker <crooker.michael@yahoo.com>
 Michelle Beal <mbeal@ellsworthmaine.gov>
 Nicholas Mavodones Jr. <Nickm@cascobaylines.com>
 Peter Nielsen <pnielsen@oaklandmaine.us> Bill Livengood <BLivengood@memun.org>
 Chris Lockwood <clockwood@memun.org>
 "Christina St. Pierre" <cstpierre@memun.org> David Barrett <dbarrett@memun.org>
 Eric Conrad <econrad@memun.org> Geoff Herman <gherman@memun.org>
 Karen Butler <kbutler@memun.org> Martin Hanish <mhanish@memun.org>
 Pat Kablitz <pkablitz@memun.org> Sarah Ledoux <sledoux@memun.org>
 Steve Gove <sgove@memun.org> Theresa Chavarie <tchavarie@memun.org>
 Dan L'Heureux <danl@chinamaine.org> Elaine Aloes <chelaloe@yahoo.com>
 Nancy Robert <nrobert@mechanicssavings.com>
 Sophia Wilson <sophiew@orono.org>

Bcc: Mark Leonard

Subject: Election Process for MMA Executive Committee and Vice President position

Attachments: Attach0.html / Uploaded File 21K
 (1) 2014 MMANOMINATING COMMITTEE.pdf / Uploaded File 18K
 (2) NOTICE, TIMETABLE & STATEMENT OF INTEREST - SERVICE ON .pdf / Uplo... 188K
 (3) EXECUTIVE COMMITTEE - RESPONSIBILITES & PROTOCOLS.pdf / Uploaded ... 51K



Maine Municipal Association

60 COMMUNITY DRIVE
 AUGUSTA, MAINE 04330-9486
 (207) 623-8428
www.memun.org

TO: Key Municipal Officials in Member Municipalities

FROM: Nicholas Mavodones, Jr. , MMA Immediate Past President

Chair, MMA

Nominating Committee

DATE: March 27, 2014

RE: Election Process Begins for MMA Executive Committee and Vice President

PLEASE NOTE

Key Municipal Officials are asked to distribute this Notice to each member of your Board/Council and place on their next meeting agenda for consideration.

This is to provide notice that MMA President Peter Nielson has appointed the 2014 MMA Nominating Committee as stipulated in the Bylaws of the Maine Municipal Association. The Nominating Committee is charged with putting forth a Proposed Slate of MMA Executive Committee and Vice President nominations for consideration and election by Member municipalities. Please see the attached (1) List of MMA Nominating Committee; and (2) Notice, Timetable and Statement of Interest Form for Service on the Executive Committee.

Service on the MMA Executive Committee

The MMA Nominating Committee is seeking recommendations for candidates to serve on the MMA Executive Committee. We encourage individuals interested in serving our Association to respond by either recommending yourself or another municipal official who is willing and able to serve on the MMA Executive Committee. To make a recommendation, please complete the Statement of Interest Form for Service on the MMA Executive Committee. In 2011, the Executive Committee amended the process to include that letter(s) of recommendation be submitted along with the Statement of Interest Form and that Nominating Committee members reach out by placing calls to municipal officials in the candidates' geographic area. Please note that this is a very important step in that the Nominating Committee will consider this information as they select candidates to be interviewed for the Executive Committee positions.

The following municipal officials are eligible:

- *Any "municipal officer" as defined by state law, in an active member municipality. This means the mayor and alderman or councilors of a city, the selectmen or councilors of a town, and the assessors of a plantation.*
- *Any town or city manager or chief appointed administrative official in an active member municipality.*

Please take a few minutes to review the Notice outlining the criteria for the MMA Executive Committee. The deadline for receipt of the Statement of Interest Form for Service on the MMA Executive Committee is **Monday, May 5, 2014 by 12:00 noon.**

Based on the Statements of Interest and letter(s) of recommendation, the Nominating Committee will be selecting a number of candidates to be interviewed. Theresa Chavarie, MMA Manager of Member Relations, will be in contact to place each selected candidate on the Nominating Committee

interview schedule, which will take place on **Friday, May 9, 2014**.

MMA Vice President Position

The MMA Nominating Committee is also seeking candidates interested in serving as the MMA Vice President. There are four major responsibilities of the MMA Vice President:

- To facilitate MMA Executive Committee meetings or member events in the absence of the current MMA President;
- To serve as the Chair of the MMA Legislative Policy Committee;
- To participate in meetings with members of Maine's Congressional delegation, held in conjunction with the NLC Congressional City Conference, each March in Washington DC; and
- To be next in line to serve as the MMA President.

The following municipal officials are eligible:

Any municipal official who has served at least 12 consecutive months on the MMA Executive Committee during the past five years. Please note that this municipal official does not need to be seated as a current MMA Executive Committee member. It is also important to note that elected officials should only apply if they intend to continue to serve in local office for the next two years.

A separate notice along with the Statement of Interest Form for the Vice President position has been sent to municipal officials qualified to serve in this position. The deadline for receipt of the Statement of Interest Form for the MMA Vice President Position is also **Monday, May 5, 2014 by 12:00 noon**.

If you have any questions on the nomination, petition and election process or timetable, please do not hesitate to contact David Barrett or Theresa Chavarie at the MMA office, 1-800-452-8786 or by e-mail at tchavarie@memun.org or dbarrett@memun.org. Thank you.

cc: MMA Executive Committee
MMA Nominating Committee

MAINE MUNICIPAL ASSOCIATION

2014 NOMINATING COMMITTEE

MMA Past Presidents:

Chair: Nicholas Mavodones, Jr. Councilor
City of Portland
79 Chenery Street
Portland, ME 04103
City Office: (207) 874-8689
Email : nickm@cascobaylines.com

County: Cumberland
Population: 66,194

Sophia L Wilson, Town Manager
Town of Orono
59 Main Street
Orono, ME 04473-4001
Town Office: (207) 866-2556
E-mail: sophiew@orono.org

County: Penobscot
Population: 10,362

Elected Officials:

Elaine O. Aloes, Chair of Selectboard
Town of Solon
PO Box 214
Solon, ME 04979-0214
Phone: (207) 643-2541
Email: chelaloe@yahoo.com

County: Somerset
Population: 1,053

Nancy Richard, Councilor
Town of Mechanic Falls
67 Saunders Road
Mechanic Falls, ME 04256
Phone: (207) 345-2871
Email: nrichard@mechanicssavings.com

County: Androscoggin
Population: 3,031

President of Affiliate Group or Chief Appointed Official:

Daniel L'Heureux, Town Manager
Town of China
571 Lakeview Drive
China, ME 04358
Town Office: (207) 445-2014
Email: danl@chinamaine.org

County: Kennebec
Population: 4,438



Maine Municipal Association

NOTICE

Seeking Nominations for MMA Executive Committee

Nominations

Nominations are being accepted for three seats on the MMA Executive Committee. The Vice President position is also open to municipal officials who have served at least 12 consecutive months on the MMA Executive Committee during the past five years. The Nominating Committee will interview Vice President candidates and selected candidates for the Executive Committee positions during their meeting in May.

What Is Involved?

The Executive Committee is the Maine Municipal Association's corporate board, consisting of twelve elected and appointed municipal officials representing the interests of member municipalities throughout the state. The Committee has overall governance and fiduciary responsibility for the Association, its annual operating budget, and the development of policy and priority initiatives. The Executive Committee meets 10-12 times per year and has a required attendance policy in place. The Association reimburses municipal officials or their municipality for travel related expenses incurred for attending meetings or authorized activities to represent the Association's interests.

Who Should Apply?

- Town and/or city managers or chief appointed administrative officials in an active member municipality; or
- "Municipal officers" (*mayor and aldermen or councilors of a city, the selectmen or councilors of a town, and the assessors of a plantation*)

What are the Qualifications?

- The ability to serve a three year-term;
- Basic knowledge and/or interest in the corporate operations of the Maine Municipal Association;
- Although not necessary, it would be helpful to have prior experience on other governing boards/committees and/or involvement in the Maine Municipal Association.

Timetable

March 20, 2014	Appointment of MMA Nominating Committee (2 MMA Past Presidents; 2 Elected Municipal Officials & 1 President of Affiliate Group or Town/City Manager or Chief Appointed Administrative Official)
March 26, 2014	1st Meeting/Conference Call of Nominating Committee
April 2014	Notice in monthly magazine, MMA Townsman, and electronic newsletter, MMA This Month
April 2014	1st Electronic Mailing to Key Municipal Officials — Seeking Interested Candidates
May 5, 2014	Deadline for Receipt of Statement of Interest Forms & Support Letters of Recommendation. The Nominating Committee will hold its 2nd Conference Call to review all Statements of Interest submitted and select candidates to be interviewed in at their next meeting.
Friday, May 9, 2014	3rd Meeting of Nominating Committee — Interviews for Vice President position & selected candidates for Executive Committee positions; put forth Proposed Slate of Nominees
May 14, 2014	2nd Mailing to Key Municipal Officials — Proposed Slate of Nominees
July 7, 2014 — 4:30 p.m.	Deadline for Receipt of Nominees by Petition
July 16, 2014	3rd Mailing to Key Municipal Officials — Voting Ballots
August 15, 2014 — 12:00 noon	Deadline for Receipt of Official Voting Ballots
August 15, 2014	MMA Election Day — Counting of Voting Ballots by Municipal Clerk

For Further Information:

Please visit the MMA Website at www.memun.org for additional information on the MMA Nominating Committee process, timetable, overview of Executive Committee responsibilities and access to the Statement of Interest Forms for the MMA Executive Committee and Vice President positions. Please contact Theresa Chavarie at 1-800-452-8786 ext. 2211 or by e-mail at tchavarie@memun.org if you have any questions. (Please see *Statement of Interest Form for the MMA Executive Committee* on back side of this Notice.)

Maine Municipal Association
STATEMENT OF INTEREST FORM
SERVICE ON THE MMA EXECUTIVE COMMITTEE

Deadline for Receipt — 12:00 p.m. on Monday, May 5, 2014

Please answer each question completely & submit letter(s) of recommendation.
Attach additional sheets if necessary.

Name of Candidate: _____

Municipal Position: _____ Years in Position: _____

Municipality: _____ County: _____

Preferred Mailing Address: _____

Work or Office Phone _____ Home Phone: _____

Mobile/Cell Phone _____ E-Mail: _____

Professional and Municipal Experience — Please include work experience, appointments to municipal/agency/organizational boards, and volunteerism (provide position title and year(s) of service):

Previous Involvement With the Maine Municipal Association — Please provide info on your past involvement on MMA Legislative Policy Committee, Governance Boards, Ad Hoc Committees, Municipal Leadership Program, Convention Planning, etc., (provide dates of service, if available):

Other Information — Occupation, education, other activities of interest, awards, etc.

What Attributes Do You Believe You (or Your Candidate) Will Bring To The Maine Municipal Association?

Please provide a Municipal Reference that we may contact:

Name _____	Municipal Position _____	Telephone # _____
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For an understanding of the attendance policy, please see the MMA Executive Committee job description which is located on the MMA website. Based on this, do you believe that the time commitment meets your availability?

☐ Yes ☐ No

If you are making this recommendation on behalf of someone other than yourself, please complete the following information so that we may contact you if more information is needed.

Name: _____ Daytime Tel #: _____ Email: _____

Municipal Position: _____ Municipality: _____

Address: _____

Maine Municipal Association

Executive Committee

Responsibilities and Protocols

The Maine Municipal Association (MMA) is a non-profit organization providing an array of professional services and insurance related programs to its members. The Executive Committee (Committee) is the Association's corporate board of directors, and has overall governance and fiduciary responsibility for MMA, including its annual operating budget and custody of its assets.

About The Executive Committee

- The Committee is created by the By-laws of the Maine Municipal Association to serve as the corporate governing body;
- Elections of officers and members of the Committee are held on an annual basis and voted upon by the full Municipal membership;
- The Committee is composed of twelve elected or appointed municipal officials including a President, Vice President, Immediate Past President and nine Executive Committee members; and
- Officers serve one-year terms and members are elected to three-year staggered terms, unless filling a vacant seat on the Committee.

Qualifications

- Must be a town or city manager or chief appointed administrative official of an active member municipality; or
- A "municipal officer" as defined by state law, of an active member municipality. This means the mayor and aldermen or councilors of a city, the selectmen or councilors of a town, and the assessors of a plantation; and
- The ability to serve a three year-term; and
- Basic knowledge and/or interest in the corporate operations of the MMA; and
- Although not necessary, prior experience on other governing boards and/or involvement in the MMA.

Time Commitment

Service on the MMA Executive Committee requires a substantial time commitment. There is an attendance policy in the MMA By-laws that states:

"If any member or member-elect of the Executive Committee is absent from more than three meetings of the Executive Committee ... within a calendar year, the position of that member shall be deemed to be vacant, unless declared otherwise by a majority vote of the full membership of the Executive Committee, excepting that member, and the vacancy filled in accordance with this section."

Committee members are expected to participate in the following:

- Regular monthly meetings, which are typically held in Augusta on Thursdays, beginning at 9:00 a.m.

- A 2-day fall strategic planning meeting that is most often held in the municipality of the current MMA President;
- The MMA Annual Convention held in the fall; and
- Any additional subcommittee and/or ad hoc committee meetings as identified by management staff and approved by the Committee. Service on subcommittees (such as the MMA Strategic & Finance Committee) may entail additional meetings during a calendar year.

Responsibilities

The major responsibilities of the MMA Executive Committee include:

- Establishing the mission and setting the direction for MMA;
- Planning for the future of MMA, including setting short and long-term goals;
- Representing MMA to external parties;
- Serving as an ambassador to MMA's members and representing the interests of all municipalities;
- Hiring the MMA Executive Director;
- Evaluating the performance of the MMA Executive Director;
- Providing overall governance of MMA;
- Providing financial oversight of MMA, including adoption of the budget, and retaining the auditor;
- Developing and amending MMA policies;
- Establishing and maintaining a system for building consensus among the members;
- Attending the MMA Annual Convention;
- Serving as Board of Trustees of the MMA Workers' Compensation Fund;
- Serving as Trustees of the MMA Unemployment Compensation Fund; and
- Serving as the nucleus of the governing Board of Directors for the MMA Property & Casualty Pool Program.

Protocols

To enable the MMA Executive Committee to conduct its business professionally and efficiently, the Committee adheres to the MMA Code of Ethics & Conduct Policy as adopted and to the following protocols:

1. Written Materials – Whenever possible, the Committee requests that written materials be provided in advance and be made a part of the agenda and packet materials on issues to come before the Committee for consideration.
2. Requests From Outside Organizations – Organizations or individuals seeking consideration by the MMA Executive Committee should contact the MMA Executive Director. If the Executive Director, in consultation with the MMA President, determines that the request should appropriately come before the Committee, the organization/individual will be asked to submit the request in writing, with appropriate support materials. As a general practice, the Committee does not receive in-person presentations from outside organizations/individuals.

For more information on the commitment, responsibilities and protocols for the MMA Executive Committee, please contact Theresa Chavarie, MMA Manager of Member Relations & Executive Office at 1-800-452-8786 or locally at 623-8428 ext. 2211 or by e-mail at tchavarie@memun.org.

ITEM # 3

CONTRACT FOR USE OF THE COUNCIL CHAMBERS

Today's Date: _____
Name: _____
Address: _____
Telephone #: _____
Date(s) Needed: _____
Time(s) Needed: _____
Reason Needed: _____

Of People Expected: _____

Use of building is approved _____
Signature and Date of Approval

Use of building is not approved _____
Signature and Date of Approval

Cleaning/Damage Security Deposit Paid: _____
Date Paid, Received By, Amount Received

CONTRACT FOR USE OF THE COUNCIL CHAMBERS

I/We agree to abide by the following rules regarding the use of the Town of Veazie's Council Chambers located at 1084 Main Street Veazie, Maine.

1. You will only use the space specified in this contract.
2. Smoking is not allowed in the building at any time. Smoking is permitted near the main entrance to the building. If people attending your function do smoke in the designated areas, please be sure that cigarette butts are disposed of in the appropriate provided receptacles.
3. Alcoholic beverages are not allowed.
4. Spills must be wiped up, swept up or vacuumed up as soon as they occur.
5. You must report spills or breakage to the Town Manager at 207-947-2781. You will be billed the cost of any breakage or additional cleaning not covered by your deposit.
6. Furniture will be put back in its proper place. If the room is not left in its proper arrangement, the cost of having it properly rearranged will be deducted from your deposit.
7. You will provide your own food supplies, beverage supplies, paper cups, plates, eating utensils, and napkins. Trash receptacles will be provided.
8. Decorations are allowed. Please do not use heavy adhesive and be sure to remove all tape when removing decorations.
9. The room, including the restroom, are to be left clean.
10. If large amounts of trash are accumulated than they must be placed in the dumpster located in the rear of the building. Normal amounts of trash will be taken care of by staff.
11. Please be sure all lights and equipment are turned off when leaving. Check the front doors are locked and closed tightly. Close and secure all windows.
12. When you are finished with your event, leave the completed Exit Checklist on the door of the Town Office.

CONTRACT FOR USE OF THE COUNCIL CHAMBERS

Comments:

Signature of User: _____ Date: _____

Signature of User: _____ Date: _____

Signature of Staff: _____ Date: _____

Rental Fees: Council Chambers: \$25.00

Cleaning/Damage Security Deposit: \$50.00

CONTRACT FOR USE OF THE COUNCIL CHAMBERS

Exit Checklist

	All furniture has been returned to the appropriate location.
	Clean up is complete
	Any damages or needed repairs have been reported to Mark Leonard; Town Manager at 207-947-2781 ext. 14
	All doors and windows have been checked and are closed and/or locked.
	All lights have been turned off.
	The exit checklist has been left on the door at the Veazie Town Office.

Signature of User: _____ Date: _____

Comments:

Signature of Staff when inspection is complete: _____

Comments:

Date: _____

Date deposit was returned: _____

Date letter sent if room was found unacceptable and reason for no return of
deposit: _____

LOU SILVER, INC.

Veazie, Maine 04401

ITEM # 9

BULL DOZING • BACKFILLING • GRAVEL • FILL • BACKHOE & SHOVEL WORK

MAILING ADDRESS

P.O. Box 22

Orono, Maine 04473

Phone: Bangor, Maine 942-8074

April 21, 2014

Town of Veazie
1084 Main Street
Veazie, Me. 04401

Attn: Mark Leonard

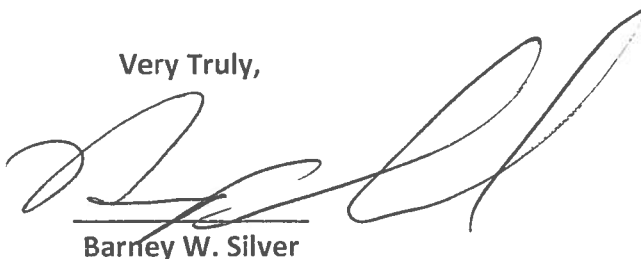
Dear Mark,

There is a section of Chase Road from just before Long Meadow Drive, to Mountain View Drive that should be overlayed. There should be a little work done at the same time, culverts, ditching, etc.

This section should have a Budget of: \$85,000.00

If you want to overlay only 1000 LF to save money for other areas then the budget should be: \$55,000.00

Very Truly,



Barney W. Silver

Manager's Report

For April 28, 2014

Council Meeting

I continue to work with the Police Department on the rash of burglaries that occurred last week. We are trying to remind homeowners that they need to lock both their home and vehicles to deter people from stealing their belongings.

I have travelled the Town Roads with Barney Silver and measured a few that we thought would be good to present for the FY 14-15 road projects

I worked on the requested contract for use of the Council Chambers. This will be presented at the next Council meeting for review.

I have sent pictures of our current sign to a sign designer to get pricing on replacing them with new signs.

A follow up email was sent to the Schools Supt on the Council request to not exceed FY13-14 request. I also sent a follow up email to Bangor Gas stating that the Town would not be providing contribution in construction that they had requested.

I completed the capital accounts, updated the mandatory accounts and also the police department account for the FY 14-15 budget and will present them to the budget committee tonight

I met with Dick Coffin and a contractor to look at expanding the cemetery. He will provide a proposal which once received will be reviewed and then presented for discussion

I've spoken to the Town of Orono and requested to be added to their list for Street Sweeping. Director Yerka thought it would be done in late May

The roads have been posted. Since posting we have been contacted by contractors hoping they could gain access to their property so they could continue work. Barney and I travelled to the location and felt that it was too early to lift the posting. I spoke to the contractor and advised him of this.

I viewed the work being completed by Lou Silvers on the man hole that was near failure on Rock Street. This is the third one that we have needed to repair. This was the worst one to date but we believe others are going to need attention in the near future. A more in depth inspection is in the planning stages between Barney Silver, Phil Ruck and myself.

I have spoken to Silvers Construction and they have set the date of May 10 for the brush pickup. This will be the same day that we do a solid waste drop off here at the Town Office as well as an electronics collection as well.

Manager's Report For April 28, 2014 Council Meeting

I have met with Phil Ruck and discussed the stream clean up along with storm water issues that we will be addressing over the next few months.

I contacted both Maine Fire Protection and Sprinkler Systems Inc. reference receiving quotes on installing a sprinkler system in the community center

I met with staff from Bangor Payroll and have begun the paperwork process so that we are able to transition payroll processing service.

I met with a representative of Maine Fire Protection to go over the community center so that he could provide an estimate on installing a sprinkler system in the community center

At the request of the Council an invitation was sent to Senator Cain and Representative Frye to attend a future Council meeting

I have met with the new grounds maintenance contractor and reviewed the Town with him. He will begin the spring cleanup in preparation for mowing within the next week

I have received and reviewed the quote from Maine Fire Protection to install a sprinkler system in the first floor of the community center

I spoke with a concerned citizen reference problem with their neighbor's trash. I will pass the complaint onto code enforcement for follow up

I've spoken to Dana Wardwell from Bangor Public Works about Mt Hope Avenue and they are planning a project in that area. He will provide pricing to pave the small section that is owned by the Town of Veazie. Once this is received it will be added to the road project list for FY 14-15.

I have spoken to Supt. Lyons and he will be meeting with the school committee on Monday night to finalize the second draft of the school budget so that it can be presented to the budget committee on Tuesday night

Attachments:

Informational letter from MRC

Follow up email to Bangor Gas

Follow up email to Supt. Rick Lyons

Thank you card to Chief Leonard, Sgt. Nichols from 7th grade class ref CSI

Spring Clean Up/ Universal Household Collection and Stream Cleanup announcement

Newspaper Article, Thank you letters and letter of Commendation ref Officer Parkhurst

Thank you letter to Police Department

Updated Policy on Use of Unmarked Police Vehicle



April 15, 2014

Dear MRC Member Communities:

I write to inform you that the Municipal Review Committee (MRC) Board of Directors has made the difficult decision to take legal action that we believe is necessary to protect the immediate and long term economic interests of our member communities. At its March 12 meeting, the Board directed its legal advisor to file a civil complaint in Superior Court against PERC's managing general partner, USA Energy Group, LLC (USAE), a Minnesota limited liability company with a place of business in Minneapolis, Minnesota. The civil complaint and associated paperwork has now been prepared and served.

In the Fall of 2012, USAE unilaterally acted to retain legal counsel and incur other costs in pursuit of a legislative initiative that was not in the economic interest of either the PERC partnership or the MRC member communities. At the outset, the MRC Board sought and received assurances from USAE that USAE alone would underwrite the costs associated with the legislative effort. USAE spent about \$750,000 in 2013 alone on this initiative, which included contacting MRC communities to educate them about solid waste management issues in addition to the legal and legislative work. This legislative effort and spending pattern has continued through the first quarter of 2014.

MRC was recently informed by USAE that they have changed their mind about underwriting the costs of those efforts. USAE has now directed PERC to reimburse them for the costs of the initiative, which means, if left uncorrected, that 41% of the costs of their initiative (more than \$300,000 in 2013) will be paid for with funds that belong to the MRC member communities. The MRC Board has acted with this legal complaint in order to prevent that from happening.

Please note that this matter in no way involves the local management team that operates the PERC facility in Orrington. Our local PERC operations team continues to deliver excellent results for the MRC communities just as they always have.

We will keep you informed as this process moves forward. Please contact Greg Louder, Executive Director, at 207-664-1700 or 1-866-254-3507 with any questions.



Message

Mon, Apr 14, 2014 8:53 PM

From: Mark Leonard
To: MLDosen@ewst.com
Cc: Tammy Perry Mark Leonard

Subject: Re(2): ***Bangor Natural Gas---Chase Road 2014***

Mary- I am writing as a follow up with the outcome of tonight's Council meeting. After discussion it was determined by the Council that they did not want to provide the requested funding. They agree that they would like to extend the gas line down Chase Rd and throughout other locations in the Town but feel that more marketing on behalf of Bangor Gas needs to be completed, so all residents in your perspective area have a better understanding and will be more willing to participate and intern the cost to the Town would be less.

If you have questions reference this email please dont hesitate to contact me.

Mark

Mark Leonard Town Manager
Town of Veazie
1084 Main Street
Veazie, Maine 04401
207-947-2781
mleonard@veazie.net

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Message

Mon, Apr 14, 2014 9:03 PM

From: **Mark Leonard**

To: Rick Lyons

Cc: Tammy Perry Patricia Rice **Mark Leonard**

Subject: School Budget Follow up

Rick- Good evening! I was asked by the Council to write this after further discussion was had at the end of the Council meeting this evening. The members of the Council were unsure if their message was clear to you and the other staff that was present so they wanted me to provide clarity. The message the Council wanted relayed to the School Board is that the Council doesn't want to see FY 14-15's school budget exceed last years gross budget number of \$4,268,547.06. This is what the Council's initial request was but they understand their may have been some confusion that they were simply referring to the Town's assessment.

If you have any questions reference this request or would like to discuss it further, please dont hesitate to contact me.

Mark

Mark Leonard Town Manager
Town of Veazie
1084 Main Street
Veazie, Maine 04401
207-947-2781
mleonard@veazie.net

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thank you

Dear Chief Leonard,

Grade 7 from Veazie Community School would like to thank you for all your help with the CS-unit. We appreciate all information you brought to us. THANK YOU!

From: Bevin Brogan
Jordan Leah Bailey

Dylan

Taylor Keen

Caroline

Gravin

Connor

Brooklyn Dorian

Spencer
D. Carroll
!!

Alex

Sydney

Britney

Victoria

Lauren G.H

May

Justin
Collins

Samir

W

Jake
Deschamps

Brian
Ginger

Dear Officer Nichols,
Thank you so much
for all of your time
you spent with our class
teaching us and preparing
us. The knowledge you
have provided our class is
greatly appreciated.

-Veazie 7th Grade

Brian Conyer

Lauree G.H

With great admiration,

Boiley
Gifford

Caroline
Reed
Spencer
D. Jewell

Corina
Brooklyn
Victorie

Alex
W

by/47
Butter

Samuel

Bevin

Jordan

Britney

Conner

Taylor
Glickman

Sydney

qustin

Calvin

John
Deschelle

Walter
Sommers



VEAZIE SPRING CLEAN UP DAY!

**SATURDAY, MAY 10TH
9:00AM TO 3:00PM
BEHIND THE TOWN OFFICE**

**BRUSH AND LEAF PICK UP!
SATURDAY, MAY 10TH
7:30AM TO NOON
CURBSIDE**

**UNIVERSAL HOUSEHOLD WASTE
COLLECTION
SATURDAY, MAY 10TH
9:00AM TO 1:00PM
BEHIND THE TOWN OFFICE**

**STREAM & ROADSIDE CLEAN UP!
SATURDAY, MAY 17TH FROM
9:00AM TO NOON
MEET AT THE TOWN OFFICE**

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News and weather for 04402 [change]

BDN Penobscot

Thursday, April 17, 2014 Last update: 4:19 p.m.

TODAY 46° FRIDAY 52°
34° 27°
CURRENTLY: 45° 7-DAY FORECAST

Up to \$1,500 in incentives

NEWS | POLITICS | BUSINESS | HEALTH | SPORTS | OUTDOORS | LIVING | FOOD | EVENTS | OPINION | OBITUARIES | BLOGS
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Previous story:

« Westbrook woman accused of allowing boyfriend to sexually assault developmentally delayed girl

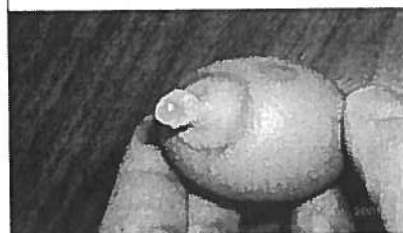
Next story:

Portland man charged with selling crack cocaine »

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Dr OZ: "The Holy Grail of weight loss"

Veazie police officer lauded for saving UMaine chemistry student's life



Courtesy of University of Maine

University of Maine chemistry student Bryer Sousa works in the lab with Barbara Stewart, a UMaine chemistry professor.



By Dawn Gagnon, BDN Staff
Posted April 16, 2014, at 1:16 p.m.
Last modified April 17, 2014, at 9:03 a.m.

VEAZIE, Maine — Had it not been for a Veazie police officer, a promising University of Maine chemistry student likely would not have lived to see finals, not to mention graduation day.

Officer Matthew Parkhurst was on routine patrol about 1 a.m. April 4, when he noticed the taillights of a running vehicle parked in the Qualey Granite and Quartz parking lot on State Street, Sgt. Brian Nichols of the Veazie Police Department said.

Realizing that he had seen the same vehicle while conducting business checks two hours before, Parkhurst stopped to check up on the driver, Nichols said. Parkhurst quickly determined that the driver was not under the influence of drugs and alcohol but rather was suffering from a life-threatening medical emergency, the sergeant noted.

Parkhurst called for an ambulance, and the 19-year-old driver, UMaine student Bryer Sousa, was immediately taken to Eastern Maine Medical Center. He was treated for acute carbon monoxide poisoning, which Veazie police determined was the result of a mechanical malfunction that arose after Sousa dropped a friend off.

Sousa could not be reached for comment Tuesday.

News | Blogs | Living | Sports | Opinion

1. Amid budget shortfall, University of Maine System administrator received \$40,000 raise this year
2. Police find Appleton woman dead, husband in distress
3. Veazie police officer lauded for saving UMaine chemistry student's life
4. Transcripts of 911 calls reveal details in wrong-way driver's fatal crash on I-95
5. Driver cited after tractor-trailer goes off I-95



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Due to Officer Parkhurst's vigilant actions that night, the life of a promising young chemistry student at the University of Maine was preserved, and a tragic accident was averted," Police Chief Mark Leonard said in his letter of commendation.

"Officer Parkhurst's exceptional situational awareness, diligence and dedication to patrol reflect credit upon himself and the Veazie Police Department."

Sousa, who is from Amesbury, Mass., was the recipient last year of a \$10,000 Projects for Peace grant from the Davis Foundation that enabled a team of students and adult leaders, some of whom were UMaine scientists and engineers, to bring clean drinking water to more than 50 homes in the impoverished Trojes region of Honduras.

The project aimed to bring relief to the families of the Trojes region, as well as provide Sousa, who is pursuing a double major in chemistry and physics with a minor in mathematics, data for his research at UMaine focused on creating a more sustainable water-filtration system in underdeveloped countries through the use of nanofibrillated cellulose, according to a published report.

"Your saving him and others [has] a rippled effect on the rest of the world. He has so much more to do in his lifetime journey," the student's mother, Raylene Sousa, said in a letter to Parkhurst. "I have always called my son, my hero. Now I have two 'sons' I am proud of. Be safe and stay true."

Sousa's grandparents, Carol and George Casey, also wrote to the officer.

"Without your alertness to and action taken when you observed an auto parked with its motor running in a construction yard ... we may have lost our oldest grandson, Bryer Sousa. There are no words that will fully express our gratitude for the actions taken by you in his behalf. We pray all the time for Bryer's safety. You truly were his guardian angel that morning," Sousa's grandparents said.

According to the Veazie Police Department's website, Parkhurst is a former Penobscot Regional Communications Center dispatcher and a graduate of the Maine Criminal Justice Academy. He also has worked for the Maine State Police and the Milo Police Department.

Similar articles:

4 17 2013



First-year UMaine student wins \$10,000 Projects for Peace grant

4 16 2012

Veazie woman accused of misrepresenting self to police

4 10 2014

Connecticut man arrested after allegedly assaulting Veazie women

12 3 2013



Rescued Veazie man recovering from fire

9 4 2013

Driver eludes Veazie police

5 Things To Do This Weekend, April 18-20: River deep, mountain high.

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OH, HONESTLY!

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April 2014

Dear Matthew,

As I sit here desperately seeking words to express my grateful heart for those heroes that serve and protect as you do, I fall short of expressing the magnitude of gratitude in my heart.

You, a gentleman I have never met saved the life of our son. Knowing that you kept a family whole, my family... makes it nearly impossible to put such emotions into words.

Mahatma Gandhi was quoted:

"The best way to find yourself is to lose yourself in the service of others."

Each shift you begin to serve and protect differs. You were not just doing your job that evening. Your involvement in trusting your intuition in investigating the situation closer and not assuming made clear your truth in serving and protecting others.

Let your light shine...

that they may see

your good deeds

and praise your Father

in heaven.

MATTHEW 5:16 NIV



can I Bryer's mom, express such gratitude and how you Officer Parkhurst mean so much to our family for your heroism.

Our family has served our communities in multiple ways locally and globally.

With grateful heart

I'm thanking Him— In light +

love Bryers mother,

He's shown Himself Raylene Sousa

through you.

Bryer himself was the recipient of the Davis Foundation Peace Grant taking water filtration devices with a team allowing 75 homes in the Troy's region of Honduras access to safe drinking water.

Your saving him and others have a ripple effect on the rest of the world. He has so much more to do in his lifetime journey. I have always called my son my hero. Now I have two sons I am proud of. (Be safe and stay true.)

Mark Leonard

From: Mark Leonard <vzchief800@yahoo.com>
Sent: Friday, April 11, 2014 3:23 PM
To: 'GEORGE CASEY'; 'Officer Mathew Parkhurst'
Cc: 'Chief Mark E. Leonard'
Subject: RE: Thank you to Officer Matthew

Thank you Mr. and Mrs. Casey for taking the time to recognize Officer Parkhurst's work that evening. We too are grateful that he located your grandson and was able to get him the medical attention he so badly needed. It was a very good ending to something that was very close to turning tragic. I will be certain to forward your email to the members of the Town Council.

Again, thank you for sending this letter to Officer Parkhurst.

Mark

*Mark Leonard Chief of Police
Veazie Police Department
1084 Main Street
Veazie, Maine 04401
207-947-2358
mleonard@veaziepd.net*

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From: GEORGE CASEY [<mailto:gv.ca.casey@verizon.net>]
Sent: Friday, April 11, 2014 2:42 PM
To: Officer Mathew Parkhurst
Cc: Chief Mark E. Leonard
Subject: Thank you to Officer Matthew

Officer Matthew,
Please accept our sincere thanks, in the attached memo, for actions for our grandson Bryer Sousa
Carrol & George Casey

April 11, 2014
280 Lion's Mouth Road
Amesbury, MA 01913

Officer Matthew Parkhurst
Veazie Police Department
1084 Main St
Veazie ME 04401

Dear Officer Matthew,

Though we have not met as of yet, our family is extremely pleased you being the officer you are. Without your alertness to and action taken when you observed an auto parked with its motor running in a construction yard last Friday night / Saturday morning. We may have lost our oldest grandson Bryer Sousa. There are no words that will fully express our gratitude for the actions taken by you in his behalf. We pray all the time for Bryer's safety, you truly were his guardian angel that morning. We will also pray that your angel be with you and keep you safe throughout your life.

Our language has many expressions we could write, but, a
Heartfelt Thank you Matthew is ours to you,
Sincerely,
Carol & George Casey
Bryer's grandparents.

Copy:
Chief Mark E. Leonard

Letter of Commendation

To

Officer Matthew Parkhurst

While on routine patrol on 04 April 2014, at approximately 0100 hours, Officer Parkhurst noticed the taillights of a motor vehicle parked in the Qualey Granite parking lot. He quickly realized this vehicle was the same one that he had observed at that location approximately two hours prior while conducting business checks. Officer Parkhurst made contact with the driver of the motor vehicle and rapidly determined the driver was not under the influence of drugs or alcoholic beverages; but was in fact, suffering from a life threatening medical condition. Officer Parkhurst called for an ambulance and the driver was immediately transported to Eastern Maine Medical Center for emergency treatment. It was later determined the driver was suffering from acute carbon monoxide poisoning.

Due to Officer Parkhurst's vigilant actions that night, the life of a promising young chemistry student at the University of Maine was preserved and a tragic accident was averted. Officer Parkhurst's exceptional situational awareness, diligence and dedication to patrol reflect credit upon himself and the Veazie Police Department. I take great pleasure in commending him for a job well done.

A simple, horizontal signature line.

Sgt. Brian Nichols

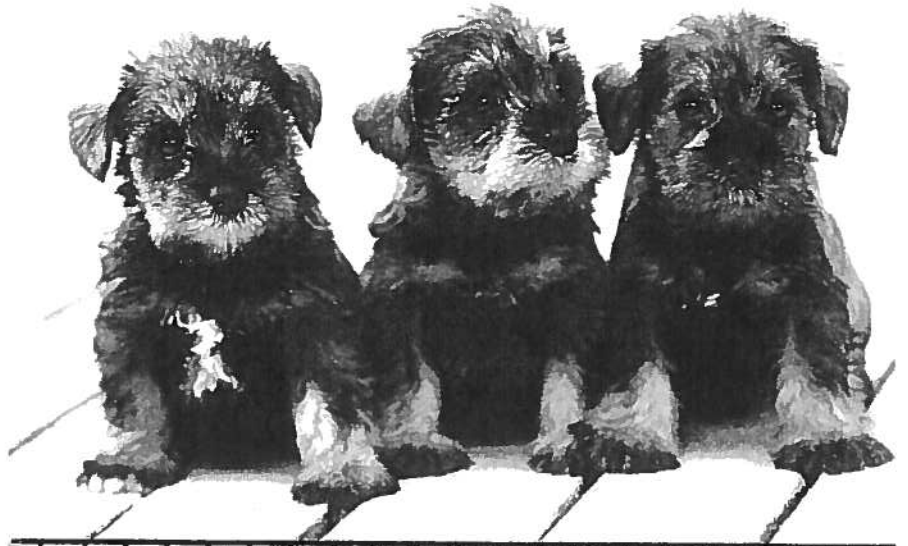
A stylized, cursive signature.

Chief Mark Leonard

You've been so nice
so thoughtful, too,
A warm thank-you
to all of you!

Thanks so much for checking
on my home this winter.
It gives me some peace of
mind knowing this is being
done. I really ^{have} appreciated the
Police Dept doing this service
for the many years that
I have been going away.
You are all doing a great
job for the Town.
Thanks again.
Judy Corbin

Special Thanks to Each of You



Tender Thoughts

16388958

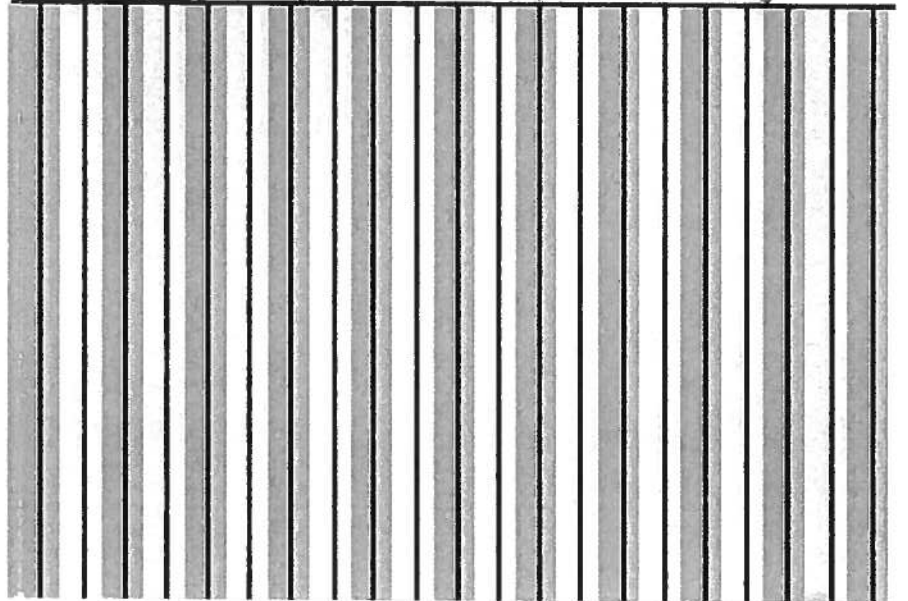


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**VEAZIE POLICE DEPARTMENT
GENERAL ORDER**

3. Unmarked vehicles should not be used for continuous pursuit, but may be used for patrol. It may be used to stop vehicles provided it is equipped with suitably mounted emergency warning devices. The operator of the unmarked vehicle, should be an employee of the Town of Veazie but at a minimum should be a public safety official and will only operate the vehicle for official business.
4. Standard lighting equipment on marked vehicles may include, but is not limited to, hazardous warning lights, spotlights, alley (side) lights, and a rooftop light bar. Alley lights and spotlights shall generally not be used in a manner which will blind or interfere with the vision of operators of other vehicles.
5. Seat belts and shoulder straps shall be worn by the operator and all passengers during vehicle operation. Prisoners shall be strapped in with seat belts, whenever possible. A law enforcement officer (LEO) may disengage the seatbelt upon an approach to any scene of an incident or service call where the LEO believes a rapid departure from the vehicle may be required.
6. Electronic Communication Devices, such as cell phones, smart phones, computers, mobile data terminals and any other electronic piece of equipment shall only be used by officers in a safe manner, and in compliance with applicable law.

C. Inspection:

1. Employees assigned to an agency vehicle shall perform a daily vehicle inspection to check the cleanliness, general operability of equipment and fluid levels (oil, brake fluid, gas).
2. Employees shall examine their vehicles at the beginning and end of their shifts for damage, and to search for evidence, contraband, or property that may have been discarded by prisoners or others.
3. If, in the opinion of the CLEO, vehicle damage resulted from abuse or neglect caused by an employee, disciplinary action may result.

